

**MINUTES OF A MEETING OF SURREY
HEATH BOROUGH COUNCIL held at
Surrey Heath House, Camberley on
5 October 2016**

+ Cllr John Winterton (Mayor)
+ Cllr Valerie White (Deputy Mayor)

+ Cllr Dan Adams	+ Cllr Oliver Lewis
+ Cllr David Allen	+ Cllr Jonathan Lytle
+ Cllr Rodney Bates	+ Cllr Katia Malcaus Cooper
+ Cllr Richard Brooks	+ Cllr Bruce Mansell
+ Cllr Nick Chambers	- Cllr David Mansfield
+ Cllr Bill Chapman	+ Cllr Alan McClafferty
+ Cllr Mrs Vivienne Chapman	+ Cllr Charlotte Morley
+ Cllr Ian Cullen	+ Cllr Max Nelson
+ Cllr Paul Deach	+ Cllr Adrian Page
+ Cllr Colin Dougan	+ Cllr Robin Perry
- Cllr Craig Fennell	+ Cllr Chris Pitt
+ Cllr Surinder Gandhum	- Cllr Joanne Potter
+ Cllr Moira Gibson	+ Cllr Nic Price
+ Cllr Edward Hawkins	- Cllr Wynne Price
+ Cllr Josephine Hawkins	+ Cllr Darryl Ratiram
+ Cllr Ruth Hutchinson	+ Cllr Ian Sams
+ Cllr Paul Ilnicki	+ Cllr Conrad Sturt
+ Cllr Rebecca Jennings-Evans	+ Cllr Pat Tedder
+ Cllr David Lewis	+ Cllr Victoria Wheeler

+ Present
- Apologies for absence presented

31/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Craig Fennell, David Mansfield, Joanne Potter and Wynne Price.

32/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

**RESOLVED that the open and exempt minutes of the
extraordinary meeting of the Council held on 24 August 2016 be
approved as a correct record.**

33/C Mayor's Announcements

The Mayor announced that since the beginning of September he had been very busy with a number of events, including a civic visit to the Council's twin town Bietigheim-Bissingen where he had received a very warm welcome.

Other events attended included Civic Days at Elmbridge and Mole Valley Councils, 100th birthday parties, a welcome to the new bishop at Guildford Cathedral, the Linkable Award evening and the Business Breakfast.

34/C Leader's Announcements

The Leader reported in relation to devolution and progress with the Three Southern Counties Bid (3SC). 3SC had formed a Leaders Board and she had been appointed as one of the vice chairmen. The Leader informed the Council that, whilst the Surrey Leaders had major concerns in relation to the financing of any combined authority, they had agreed that Surrey would remain part of the bid for the time being.

The Leader also advised in relation to the progress of the proposed Surrey Joint Waste Partnership contract.

35/C Review of Political Proportionality

As a result of a change in the division of members into political groups, the Council was asked to review the proportional political allocation of places on committees and to adopt a revised scheme of proportionality.

The Leader informed the Council of her nominations to committees following the change in her political group.

It was moved by the Mayor and seconded by the Deputy Mayor, that the scheme of proportionality as set out in the agenda be adopted.

RESOLVED, that

- (i) the scheme of proportionality as set out at Annex A of the agenda report be adopted for 2016/17; and**
- (ii) the revised membership of the following committees be as set out below:**

Planning Applications Committee (16 members and 6 substitute members)

Committee Members:

Cllr Richard Brooks, Cllr Nick Chambers, Cllr Mrs Vivienne Chapman, Cllr Colin Dougan, Cllr Surinder Gandhum, Cllr Edward Hawkins, Cllr Jonathon Lytle, Cllr Katia Malcaus Cooper, Cllr David Mansfield, Cllr Adrian Page, Cllr Robin Perry, Cllr Ian Sams, Cllr Conrad Sturt, Cllr Pat Tedder, Cllr Victoria Wheeler, Cllr Valerie White.

Substitutes:

Cllr Dan Adams, Cllr Rodney Bates, Cllr Ruth Hutchinson, Cllr Rebecca Jennings-Evans, Cllr Paul Ilnicki, Cllr Max Nelson.

Licensing Committee (15 members)

Committee Members:

Cllr David Allen, Nick Chambers, Cllr Bill Chapman, Cllr Mrs Vivienne Chapman, Cllr Surinder Gandhum, Cllr Ruth Hutchinson, Cllr Paul Ilnicki, Cllr David Lewis, Cllr Oliver Lewis, Cllr Bruce Mansell, Cllr Joanne Potter, Cllr Nic Price, Cllr Ian Sams, Cllr Pat Tedder, Cllr Valerie White.

36/C Electoral Review - Warding Pattern Submission

In July 2016, the Local Government Boundary Commission for England (LGBCE) had announced that it was minded to support a reduction in Members from 40 to 34. This reduction had been recommended by the Council in its submission on Council size.

The Boundary Commission had now launched its public consultation on warding patterns. It was advised that the statutory criteria for the review comprised 3 elements:

1. **Electoral Equality.** The number of electors represented by a councillor should be consistent, which would equate to approximately 2,100 electors per councillor. There would, however, be a tolerance of a 10% variance above or below this figure.
2. **Local Communities.** Pattern of wards should, as far as possible, reflect the interests and identities of local communities.
3. **Promoting effective and convenient local government.**

Electoral equality was the primary consideration, although natural communities could be considered a mitigating factor when considering whether to tolerate any variation above or below the accepted 10% variance.

The Governance Working Group, which had been tasked with developing the Council's submission on the warding pattern, had met on 31 August, 12 September and 27 September 2016. Groups of ward members had also held informal meetings to discuss proposals in conjoined wards.

The Council was informed that the Governance Working Group had considered 2 proposals for the Heatherside and Parkside wards and had not reached a conclusion on which option to put forward. In addition, it had not made any specific recommendations in relation to Chobham ward, although it supported the option of retaining 2 councillors if justification could be provided for being outside the tolerated variance.

It was moved by Councillor Moira Gibson and seconded by Councillor Richard Brooks that

- (i) the Chief Executive, after consultation with the Leader, be authorised to finalise the Council's submission on the proposed warding pattern of the Borough to the Local Government Boundary Commission for England, based on the proposals described in Annex A to the agenda report; and
- (ii) in respect of Heatherside and Parkside Wards, either Option 1 or Option 2 be included in the Council's submission.

The Council discussed the motion. It was noted by some Members that the proposals contained within the draft submission would result in an increase in wards with a variance above 10% and that, as not all areas met the requirements of electoral equality, the LGBCE would be unlikely to accept the current proposals as its final scheme.

It was proposed by Councillor Rodney Bates and seconded by Councillor Victoria Wheeler that a further item be added to the motion stating that, in recognition that not all wards in the Proposed Warding Pattern achieved the requirements of electoral equality, the LGBCE be asked to look at 35 councillors as well as 34 councillors. The amendment was put to the vote and carried.

Members considered the 2 options for Heatherside and Parkside wards and, having discussed the details of both proposals, it was suggested that both options should be submitted to the LGBCE for consideration. With the consent of the mover and seconder of the substantive motion, it was agreed to amend the motion accordingly. The motion, as amended, was put to the vote and carried.

RESOLVED that

- (i) the Chief Executive, after consultation with the Leader, be authorised to finalise the Council's submission on the proposed warding pattern of the Borough to the Local Government Boundary Commission for England, based on the proposals described in Annex A;**
- (ii) in respect of Heatherside and Parkside Wards, both Option 1 and Option 2 be included in the Council's submission; and**
- (iii) in recognition that not all wards in the Proposed Warding Pattern achieve the requirements of electoral equality, the Local Government Boundary Commission for England be asked to look at a council size of 35 councillors as well as 34 councillors.**

37/C Executive, Committees and Other Bodies

- (a) Executive – 2 August 2016 and 6 September 2016

It was moved by Councillor Moira Gibson, seconded by Councillor Richard Brooks, and

RESOLVED that the minutes of the meetings of the Executive held on 2 August 2016 and 6 September 2016 be received and the recommendation therein be adopted as set out below:

- (a) **compliance with the Prudential Indicators for 2015/16 be noted; and**
- (b) **the Investment Limits for “Any Group of Pooled Funds under the same Management” in the 2016/17 Treasury Strategy be changed from £3m to £5m**

- (b) Planning Applications Committee – 25 August 2016 and 22 September 2016

It was moved by Councillor Edward Hawkins, seconded by Councillor Valerie White, and

RESOLVED that the minutes of the meetings of the Planning Applications Committee held on 25 August 2016 and 22 September 2016 be received.

- (c) Audit and Standards Committee – 25 July 2016 and 19 September 2016

It was moved by Councillor Rebecca Jennings-Evans, seconded by Councillor Conrad Sturt and

RESOLVED that the minutes of the meetings of the Audit and Standards Committee held on 25 July 2016 and 19 September 2016 be received.

- (d) External Partnerships Select Committee – 20 September 2016

It was moved by Councillor Paul Deach, seconded by Councillor Dan Adams and

RESOLVED that the minutes of the meeting of the External Partnerships Select Committee held on 20 September 2016 be received.

- (e) Performance and Finance Scrutiny Committee - 28 September 2016

It was moved by Councillor Alan McClafferty, seconded by Councillor Jonathon Lytle, and

RESOLVED that the minutes of the meeting of the Performance and Finance Scrutiny Committee held on 28 September 2016 be received.

38/C Portfolio Holder's Question Time

Councillor Charlotte Morley, the Regulatory Portfolio Holder, responded to questions relating to her portfolio. In particular she agreed to investigate the issues relating to social landlords and affordable housing units on smaller sites.

39/C Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following item of business on the ground that it involved the likely disclosure of exempt information as defined in the paragraphs of Part 3 of Schedule 12A of the Act as set out below:

<u>Minute</u>	<u>Paragraph</u>
32/C (part)	3
40/C	3

40/C Review of Exempt Items

The Council reviewed the minutes which had been considered at the meeting following the exclusion of members of the press and public, as they involved the likely disclosure of exempt information.

RESOLVED that Minute 28/C and the Agenda Report and related information remain exempt.

Mayor